



# Release of Student Information

Submit completed form in-person to Enrollment Services  
with photo identification.

The Family Educational Rights & Privacy Act (FERPA) regulates the disclosure of educational information. FERPA states "when a student becomes an eligible student (18 years of age or is attending an institution of postsecondary education), the rights accorded to parents transfer from the parents to the student".

As an institution, Modesto Junior College does not collect daily attendance records from each instructor. Attendance records may be kept by some instructors for grading purposes, but that information is not readily available to counselors or Enrollment Services staff.

**The Release of Student Information Form must be submitted with proper identification of both the student and parent/guardian in which information is being released to.**

**Today's Date:** \_\_\_\_\_

### Student Information

First Name: \_\_\_\_\_ Middle Initial: \_\_\_\_\_ Last Name: \_\_\_\_\_

Student ID: w \_\_\_\_\_ Birthdate: \_\_\_\_\_ Phone: \_\_\_\_\_

### INFORMATION TO BE RELEASED (REQUIRES STUDENT INITIALS ON EACH APPROVED ITEM):

- \_\_\_\_\_ Verification of application received
- \_\_\_\_\_ Verification of enrollment (term & units only)
- \_\_\_\_\_ Verification of specific course enrollment
- \_\_\_\_\_ Transcript information including grades, GPA, completion of graduation, honors
- \_\_\_\_\_ Academic status (probation, dismissal)

### ***I HEREBY GRANT PERMISSION TO RELEASE INFORMATION TO MY PARENT/GUARDIAN AS INDICATED BELOW:***

Parent/Guardian Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

I understand my educational records are private and that Modesto Junior College will only release information on enrollment, grade and/or academic status with my consent. This release expires exactly one year from the date signed OR it may be rescinded by the student at any time.

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

OFFICE USE ONLY			
Director of Admissions & Records: _____	<input type="checkbox"/> Approved	<input type="checkbox"/> Denied	Date: _____
<input type="checkbox"/> Datatel	<input type="checkbox"/> PERC	Staff Initials: _____	Date: _____