



**ACADEMIC SENATE MEETING
APPROVED MINUTES
SEPTEMBER 4, 2014**

Members Present: James Todd, Deborah Laffranchini, Bill Anelli, Allan McKissick, Allen Boyer, Barbara Jensen, Belen Robinson, Bob Droual, Christopher Briggs, Curtis Martin, David Chapman, Elizabeth McInnes, Ellen Dambrosio, Eva Mo, Gail Brumley, James Dorn, Jim Howen, Jim Stevens, Kevin Alavezos, Layla Spain, Luis Rebolledo (ASMJC President), Mike Adams, Nancy Wonder, Paul Berger, Rob Stevenson (sub for Chad Redwing)

Members Absent: Adrienne Peek, Travis Silvers

Guests Present: Brian Sinclair (Faculty Liaison to the Board), Elizabeth David, Jennifer Hamilton, Susan Kincade, VP of Instruction

I. APPROVAL OF ORDER OF AGENDA ITEMS

M/S/C (M. Adams, A. Boyer) Move to approve the Order of Agenda Items.

18 Ayes, 0 Opposed, 0 Abstentions

II. APPROVAL OF THE MINUTES (August 28, 2014)

Due to working on Program Review, we hope to have the minutes completed at the next meeting.

III. CONSENT AGENDA

A. One Year Temporary Full-Time Respiratory Care Faculty Position Approval

M/S/C (R. Stevenson, D. Chapman) Move to approve the Consent Agenda.

18 Ayes, 0 Opposed, 0 Abstentions

IV. PRESIDENT'S REPORT

J. Todd mentioned that the State Academic Senate is hosting meetings in Oakland on September 19 for our CB 21 descriptors to be mapped out to course descriptors. An email was sent out to all faculty but this pertains mainly to Basic Skills. Only one representative from each discipline is allowed to attend. It would be great to have participants attend.

A request for council members and representation was put out across the campus. There were two interested in serving on RAC. We are still missing a Faculty Accreditation Council Co-chair, which will close in another week. A couple of positions still needed are for Student Services Council and an Instruction Council Co-chair.

The Student Success and Equity Committee will be meeting on Wed., September 17, Monday, September 29, October 6 and October 20 from 3 – 5 pm. A draft of the Student Success and Support Program Plan will be read and input can be provided. A discussion of the Basic Skills Initiative Plan and Budget will take place and how to move forward with interventions in areas that will help with student success. A student equity plan will be drafted and written in this group. It would be beneficial for faculty from different areas to attend especially from basic skills and transfer areas.

Credit/Non-credit areas and reach outs with vocational work in our Career Pathways will also be discussed.

V. ACTION/DISCUSSION ITEMS

It was mentioned that the item we were waiting on, the Accreditation Midterm Report, is now here.

M/S/C (R. Stevenson, J. Howen) Move to reconsider the order of the agenda.

18 Ayes, voting took place with the raise of hands, 0 Opposed, 0 Abstentions

Next Academic Senate Meeting: Sept. 18, 2014, Library Basement, Room 55, East Campus

M/S/C (R. Stevenson, J. Howen) Move to reorder the order of the agenda to place the Accreditation Midterm Report just above the Academic Senate Election Bylaws and Procedures under Continuing Business.

18 Ayes, 0 Opposed, 0 Abstentions

A. Continuing Business

1. Accreditation Midterm Report

M/S/C (R. Stevenson, J. Howen) Move to approve the Accreditation Report for a 1st Reading

18 Ayes, 0 Opposed, 0 Abstentions

J. Hamilton went over the Midterm Report and fielded questions from the Senate. The Midterm Report is just an update, not a full self-study like the one written in 2011. This is an update to the Accreditation Team of what was stated was going to be done.

For instance, on page 15, part of the leadership cluster, some of the items were pulled out and explained separately, as they were items that were not included in the February letter.

Some items were addressed through Engaging All Voices. That document is a reiterative document. It was written under a different atmosphere at MJC. The way it looks now is different. Engaging All Voices shows that all stake holders on campus have a voice in the Shared Governance Process.

Even though the Planning Agenda Items were not a focus of the February letter, the criteria, and the standards were. It is something that was responded to last year. The standard for assessment was met.

A final draft will be available prior to the meeting for a 2nd reading.

2. Academic Senate Election Bylaws and Procedures – 2nd Reading

M/S (R. Stevenson, A. McKissick) Move that we accept the 1st, 2nd and 3rd proposals for a 2nd reading.

Allan McKissick would like to offer an amendment.

M/S (A. McKissick, M. Adams) Move to forward Proposal 1, excluding the other two, and that Proposal 1 is the President/Vice President model with a two-year term.

R. Stevenson would accept as a “Friendly Amendment” “without objection” the motion on the floor is amended to be only to accept Proposal 1, the change for asking for Proposal 1, 2 and 3 would only be Proposal 1.

M/S (A. McKissick, C. Martin) Move to amend Proposal 1 with the amendment with four paragraphs.

A. McKissick said the amendment would correct some concerns from the last meeting.

C. Martin mentioned that with things that have happened over the years he would like:

1. At D, these positions should be filled by “tenured” faculty; and wondered if
2. whether there should be a term limit. He is satisfied with the rest.

It was discussed that “tenured” could be added to D. The name of any “tenured” Faculty Member; and in the middle: Also, the name of any “tenured” Faculty Member who is currently serving in the Academic Senate; and In addition, any former “tenured” member of the MJC Academic Senate who has served at least four semesters.

J. Howen would like to move to amend the R. Stevenson/A. McKissick document and remove section D in its entirety and replace with the J. Howen document of D(1) and D(2). He would be glad to put in D(1) The name of any full-time “tenured” Faculty Member who is currently serving in the Academic Senate within the previous five years may be place in nomination for President. On a two-tier system, if you don’t get the qualified applicants first, you will have to extend the nomination period; he would like to add after the end of the first sentence - nomination for President. “Such nominations for

President shall remain open for a minimum period of three weeks beginning at the first regularly scheduled general session in October.”

M/ S (J. Howen, R. Stevenson) Move to replace section D of the R. Stevenson/A. McKissick document and replace with D(1) and D(2) of the J. Howen document with the language cleaned up, with the idea there will be a three week waiting period for the first threshold to be nominated.

Discussion took place and J. Howen mentioned he thinks the two-tier system makes sense and hopes that everyone wants the best qualified candidate. He agrees with the idea of adding the word tenured to the description. He would like to see the most qualified individual available to be placed in nomination and if we can't get someone then the qualifications would be open to D(2) which are qualifications for Vice President for anyone serving in Academic Senate or currently or previously served on the Executive Board.

R. Stevenson mentioned the two-tiered system idea could solve one of the major problems that hang over the process of trying to rewrite this new set of rules. How do you get the right level of qualifications in place for the person that is supposed to taking the Presidency and not exclude anyone else who wants to get there? You can't get the people who have that level of qualifications. He speaks in favor of the amendment and would like the language changed in order to make something like that happen, omitting what we currently have in D and what we have in D(1) and D(2). He would not like to see YFA included in D(2) as discussed earlier. He would like to have the language massaged to a point that the body finds acceptable where we can have the best of both worlds.

J. Howen has no objections to striking “or the Yosemite Faculty Association” from D(2).

R. Stevenson asked if J. Howen would accept a Friendly amendment with no objections.

J. Howen would accept as a Friendly Amendment “with no objections” to strike the “or the Yosemite Faculty Association” from D(2).

J. Howen continued with his amendment. Tier 1 D(1) ends the 4th line down with may be placed in nomination for President. Add “Such nominations for President shall remain open for a minimum period of three weeks beginning at the first regularly scheduled general session in October.” Then continue with If no such qualified, add “and timely” nominations are made, the name of any full-time Faculty Member who meets the qualifications for Vice-President in section D(2) below may be nominated for President “until such time as nominations are closed.”

J. Dorn said that he didn't like the word minimum as he doesn't see who would decide to make it a longer period.

J. Howen said he would take as a “Friendly Amendment” if no objections and remove the word minimum.

Allan McKissick is speaking against the amendment.

Extensive further discussion took place with comments and observations for and against the amendment from the senate body.

Call to Question. Requires a 2/3rds vote. Voting took place with the raise of hands for the Call to Question.

17 raised their hands to Call to Question. 1 vote – no, J. Howen, 0 Abstentions

Vote took place to replace D on R. Stevenson/A. McKissick document with D(1) and D(2) of J. Howen document.

3 Ayes, 15 Opposed, 0 Abstentions, Vote Failed

Ayes were J. Howen, Rob Stevenson, and Debbie Laffranchini

The group examined and discussed the R. Stevenson/A. McKissick document, and noted several places for the correction. 1. “tenured” inserted at: “tenured” Faculty Member on the first line; 2. the name

of any “tenured” full-time Faculty Member on the third line; 3. In addition, any former “tenured” member of the MJC Academic Senate on the sixth line.

M/S/C (A. McKissick, C. Martin) Move to amend Proposal 1 with the R. Stevenson/A. McKissick amendment with four paragraphs and add “tenured” to D in three places to the MJC Academic Senate Bylaws, Article IV, Section 3.

18 Ayes, 0 Opposed, 0 Abstentions

M/S/C (R. Stevenson, C. Martin) Move the correction to strike “President and” on page 1, Section 2, C. of the Bylaws.

18 Ayes, 0 Opposed, 0 Abstentions

M/S/C (J. Howen, R. Stevenson) Move to amend a typo in Article V, Section 1B, to replace President-Elect with Vice President.

18 Ayes, 0 Opposed, 0 Abstentions

M/S/C (C. Martin, D. Laffranchini) Motion made, anytime other typos are found, in this case, President or Vice President, be corrected.

18 Ayes, 0 Opposed, 0 Abstentions

A. McKissick mentioned that there is President-Elect in another sentence in this document, if corrections are needed, as long as it is understood that it would be put back on the consent agenda, J. Todd agreed.

M/S/C (A. McKissick, C. Martin) Move to amend Proposal 1 with the R. Stevenson/A. McKissick amendment with four paragraphs and the changes discussed.

18 Ayes, 0 Opposed, 0 Abstentions

There was discussion of needing an Interim Vice President, to be elected from current Academic Senate membership, through summer 2015, with a faculty-wide election as soon as feasible which would begin fall 2015. Nominations can be made now and can agendize the election after the nominations.

A. McKissick made a nomination of C. Martin. C. Martin accepted the nomination.

J. Todd mentioned the nominations will remain open and the election will take place at the next meeting.

3. Program Discontinuance – no report
4. Facilities Council – no report
5. Student Services Council – no report
6. Instruction Council – no report
7. Accreditation Council – no report
8. Resource Allocation Council – no report
9. College Council – no report

B. **New Business**

1. Distance Education and Large Sections

E. Mo mentioned a situation regarding the turning of online singles into doubles or merging 2 single online shells of the same course into a shell and making it a double. There have been attempts to do this already and DE has not been asked to discuss it. The DE members are concerned and believe it should be brought to DE for discussion.

The issues are:

1. The implications have not been discussed, along with the interpretation of the most recent contract.

2. Merging into a single shell can be a technical issue. A digital classroom requires perfection and one mistake can make it a mess. To deal with multiple sections in separate shells, means there is a greater opportunity for mistakes and those mistakes can be easily amplified.
3. The larger issue has to do with the master plan in DE. The emphasis of the master plan was to increase student success. Built into the master plan most recently passed by College Council and all the other councils, the most recent version of what is being attempted in Distance Education is student success is tied to faculty/student contact hours. These contact hours are measured differently than a live course. In a live course, if you were to have two courses and have 25% more students, the time is sitting in class talking, whereas, in an online capacity faculty/student contact hours are measured by a 1 to 1 basis, so it makes it more difficult to be successful. She would like the senate to discuss in the future, and direct DE to consider the issues and the implication of the potential reading of the new contract. She thinks the senate should direct Senate reps to DE for discussion or DE to consider this issue.

It was mentioned to invite Mike Smedshammer to Senate to discuss the issues.

M/S/C (E. Mo, J. Howen) Motion to direct Senate appointees to have a conversation with the Distance Education committee about the new contract in terms of Distance Education and issues of Student Success.

18 Ayes, 0 Opposed, 0 Abstentions

2. Program Review and Assessment

There will be a Program Review and Assessment day on September 19 for those departments that need to do this.

3. Equivalency – next time
4. Student Success and Equity Committee – already discussed

VI. REPORTS

- A. Student Senate
- B. Faculty Representative to the Board
- C. Legislative Analyst
- D. Outcomes Assessment Work Group (OAW)
- E. Curriculum Committee
- F. Faculty Professional Development Committee and PDCC
- G. Distance Education Report
- H. Administration Report – Susan Kincade – no report

VII. ITEMS FOR FUTURE AGENDAS

VIII. OPEN COMMENTS FROM THE PUBLIC - None

IX. ADJOURNMENT adjourned at 5:37 pm.

"In accordance with the Ralph M. Brown Act and SB 751, minutes of the MJC Academic Senate records the votes of all committee members as follows. (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority."