



**ACADEMIC SENATE MEETING
APPROVED MINUTES
APR. 24, 2014**

Members Present: James Todd, Jennifer Hamilton, Deborah Laffranchini, Bill Anelli, Chad Redwing, Mike Adams, Allan McKissick, Allen Boyer, Andrew Campbell (ASMJC President), Barbara Jensen, Bob Droual, David Boley, Bruce Anders (sub for Deborah Gilbert), Ellen Dambrosio, Brian Sinclair (sub for Eva Mo), Jim Howen, Jim Stevens, Mike Morales, Paul Cripe

Members Absent: Christopher Briggs, Curtis Martin, Elizabeth McInnes, Kevin Alavezos, Layla Spain, Lisa Riggs, Paul Berger, Susan Kincade, VP of Instruction, Travis Silvers

Guests Present: None

I. APPROVAL OF ORDER OF AGENDA ITEMS

M/S/C (J. Hamilton, E. Dambrosio) Move to approve the Order of Agenda Items.

17 Ayes, 0 Opposed, 0 Abstentions

II. APPROVAL OF THE MINUTES (Apr. 3, 2014)

M/S/C (E. Dambrosio, D. Laffranchini) Move to approve the April 3, 2014 minutes.

17 Ayes, 0 Opposed, 0 Abstentions

III. CONSENT AGENDA

M/S/C (B. Anders, B. Jensen) Move to approve the Consent Agenda.

17 Ayes, 0 Opposed, 0 Abstentions

IV. ACTION/DISCUSSION ITEMS

A. Continuing Business

1. Academic Senate Election Bylaws and Procedures

It had been decided not to do anything until a later time, but J. Todd wanted to keep it open for comments or thoughts on an ongoing conversational basis, but it seemed like one of the things that was going to be decided was a list of potential things or ideas that might be desired for the President/Vice President to have.

Upon a request of his thoughts, J. Todd mentioned he thought the Curriculum Committee experience is becoming more important to have served on it for at least a semester if not one year on Senate and one year on Curriculum Committee for the presidency.

Different options could be discussed such as required and desired qualifications or experience. It was suggested J. Todd could identify a couple of places with a steep learning curve and make sure at least one of those is an experience the person has already had which won't require a steep learning curve on everything, for this would help prepare them instead of burning them out quickly.

The Leadership Institute is something that possibly could be something that is mandatory to attend. Traditionally the President is sent to the Leadership Institute training, which is 2-3 days in June, where they learn about 10 + 1, curriculum issues, accreditation issues and learn how to run a Senate.

Next Academic Senate Meeting: Summer meetings as needed, Library Basement, Room 55, East Campus

A. McKissick thinks the applicant should serve the senate at least a couple of semesters to obtain the culture of the senate. Instead of totaling getting rid of the President-Elect model to require the president-elect to serve one semester or some time on Exec. before taking office in two years.

B. Sinclair said it needs to be decided what is needed in that person and then figure out how to get that person the experience. He believes the president needs to be at least two semesters on senate and see how to run a meeting. Knowing the Curriculum Committee might be good but what is better is knowing the culture of the senate. He would opt that the person have 2 semesters in the Senate.

J. Todd mentioned that he could do a survey when he attends the Leadership Institute in June to see what kinds of experience they had before they get there, before they were elected, and what was required. It's good also to look at colleges our size. It was mentioned that it could be asked not only how they got there but what they wished they had to prepare themselves before they got there. He will prepare some sketches and will come back with something.

2. Resolution SP014-C: Response to Draft ACCJC Accreditation Standards as They Relate to Libraries and Learning Support Services

There is an issue for this resolution because the ACCJC period for comments ends next week and for it to have any value or say it would need to be passed in 1 reading.

M/S/C (A. McKissick, P. Cripe) Move to suspend the rules to approve Resolution SP014-C in 1 reading. This is a 2/3rds vote. Non-debatable. Count was taken by raise of hands.

15 Ayes, 0 Opposed, 2 Abstentions – Bill Anelli, Jennifer Hamilton

E. Dambrosio gave a brief summary of the reason for the Resolution. ACCJC is changing its standards and they neglected, when asking for feedback, to ask for feedback from the Council of Chief Librarians. They are now trying to make sure their feedback is known. ACCJC is asking that the Library Services, which is currently in Substandard II.c be pulled out and be put in with Substandard II.b, which is Student Services. What that does fundamentally is it separates them more from Instruction. They would like to continue residing in Substandard II.C, they would like to be their own entity and be able to report on their services and in the next accreditation not be lumped in with another group that doesn't have the same goals. If we vote to pass this today, we are saying that we support the Library staying where it is in Substandard II.C.

J. Hamilton said as a part of the rationale, part of the fear is, if it becomes separated under the ACCJC standards, it sets precedents for colleges to move Library & Learning Centers out of Instruction and into other areas. She believes those resources belong under Instruction.

C. Redwing mentioned if the Library is treated as a student service as opposed as an academic discipline, we received findings last time because we didn't have robust libraries on both campuses. If it gets treated as a student service it could likely be put in a situation that every campus, including a satellite, would need a library. If it is an academic discipline there doesn't have to be science classes on east and west. College-wide it is a danger fiscally; we could get ourselves in a hole unless it continues to be treated more as a discipline than a service.

M/S/C (A. McKissick, P. Cripe) Move to approve Resolution SP014-C: Response to Draft ACCJC Accreditation Standards as They Relate to Libraries and Learning Support Services

15 Ayes, 0 Opposed, 0 Abstentions

3. FSA Discipline Specialists

J. Todd mentioned that he would like to appoint as FSA specialists Dale Pollard, Ornamental Horticulture, Mike Morales, Agriculture Production and John Carter, Economics.

M/S/C (E. Dambrosio, A. Boyer) Move to approve Dale Pollard for Ornamental Horticulture, Mike Morales for Agriculture Production and John Carter for Economics as FSA Specialists.

15 Ayes, 0 Opposed, 0 Abstentions

4. Facilities Council – No report
5. Student Services Council – meeting to be held tomorrow, 4/25/14.
6. Instruction Council

Instruction Council met, did a self-review and a discussion was held about it. It was mentioned that Rob Stevenson will be stepping down as co-chair this coming year. J. Todd said someone needs to be found to lead Instruction Council. He will send out a note to see if there is interest and it won't happen until the Fall. If there are any meetings he will attend in Rob's place. M. Morales mentioned a sub-committee was supposed to meet, because deadlines were pushed off on hiring to develop a process. The deadlines have now been set. The first meeting in Nov. they are supposed to look at replacements and mandates so the hiring process needs to be ironed out. The second meeting in Nov. 2 other individuals are to be invited to attend that meeting to share information.

7. Accreditation Council – No report
8. Resource Allocation Council – report following
9. College Council

College Council has not met since the last meeting but J. Todd received a message that we received 3 positions and there will be a 4th. Jim McGarry's position, due to his passing, will be replaced with a 1 year replacement for Business Administration which will become a replacement position for BBSS next year. It is good to know the administration is in support of that position.

J. Todd talked at College Council about the Senate's position in keeping the ranking and the president made the decision to make the P.E. position a 1 year position while there is a transition in leadership in that division. He did not get the impression that the president was against that position as a permanent position going forward. It seemed in the middle of the conversation she was talking about possibly having 2 trainers.

M. Morales said as it is said by the guidelines and procedures, that position goes into the growth pool at the end of the 1 year temporary position.

J. Todd felt that Collegial Consultation was followed. He felt it was a big win to have the order of hiring prioritization followed and respected even though it was not easy. It was mentioned that it looks as if Engaging All Voices is working at this point.

B. New Business

1. ASCCC Spring Plenary Report

J. Todd mentioned that he was elected to State Senate Executive during Plenary. There was a shift in the State Senate presidency. The current president did not get reelected. There had been a lot of problems internally in terms of committees and now has been straightened out. There had been a case against Academic Senate that Bob Shireman, who wrote an article about us not signing the Shared Governance document about a year ago. He is a part of a group called California Competes, and they have appealed a ruling that had affirmed the role of Senates in California and they have reopened that at the next level. There are some challenges to Senate and Title V. The Chancellors Office has a legal counsel that is battling it.

J. Todd mentioned that he received a lot of requests from Arts & Humanities and the PE divisions to support a resolution that asked the Senate Executive Committee to work with legislation on repeatability. It was an affirmation that the State Senate is in support of lifelong learning. There was concern that if we try to do something with repeatability we could end up with something worse. Once the legislation has done something they usually don't want to give things back. He supported Arts & Humanities and PE and voted for it even though it didn't pass.

Next Academic Senate Meeting: Summer meetings as needed, Library Basement, Room 55, East Campus

Another item discussed was applied Baccalaureate Degrees. That did not get much interest. It would have taken a 2/3rds vote to overturn the previous position that the State Academic Senate had. The big question was where were the funds coming from? The YCCD Board passed a resolution in support of this. How would that impact the missions we already have at community colleges? J. Hamilton mentioned that we are being asked to interface more with the high schools, so we are reaching down with our Basic Skills Initiative and through other things. Now with the applied Baccalaureates they are asking us to reach up into territory that we haven't been into before, somehow creatively maintaining this community mission and reaching out, and with all the new directives, no one is coming up with money to make this happen.

J. Hamilton went to several breakouts that had to do with student support and success and others had to do with certain targeted groups that nationally have come to the floor as groups that are not succeeding. The concepts brought forth were applicable to any groups we note on campus are under served and underperforming.

2. Summer Work Plan

a. SSSP (Including plan and online orientation modules)

There was a small ruffle in the SSSP. What was agreed upon a few weeks ago with the idea of moving forward with College Skills 100 has become interdisciplinary and taught by instructional faculty and counselors. There is still not a complete acceptance by counseling. It is uncertain as to how we will get everyone a comprehensive Ed plan at this college. The meetings he has attended indicate they would like many more hires. They do not see a way to get this done on campus without more counselors. He understands their anxiety because this is about what they do for students. There are some colleges that are attacking SSSP by adding more counselors. He is unsure that is going to happen any time soon. It would have to go through the Hiring Prioritization process and counseling was ranked approximately sixth. J. Todd is worried if we don't get these ed plans done, we don't get the funding for it. Students will not get priority registration without them and we could see a loss of FTES without getting the Ed plans done. A solution has got to be found that works.

There is an online orientation platform, Comevo, that is being purchased and we are storyboarding this summer. People with cameras and videos will be around and we will have to give a story of our college. We have to make ourselves look like the HSI we are and show a diversity of students and staff here.

b. Student Equity Committee

The hope is that Student Equity Committee will be formed and transitioned from CCDC (College Committee for Diversity and Community). Some of its framework will have to be rewritten.

c. Program Discontinuance

J. Todd asked if M. Adams, P. Cripe and A. McKissick would be available this summer to look at the Program Discontinuance document. He would like to have some points or a draft in the fall to review.

d. Strategic Plan and Ed Master Plan

There was a vision building for the district on Wednesday April 23, 2014. The Board of Trustees was there except Tom Hallinon, a variety of administrators, B. Sinclair and J. Todd attended. A 3 hour session was held to try to build a vision for the district. We have a mission statement, so what is our vision statement. There were seven produced one will be chosen as the best one. The idea was to have it fit on a bumper sticker.

Now that there is a vision statement and mission statement from the district we can now start to work on the Strategic Plan and Ed Master Plan. In the rules of the Senate the President is responsible to make sure that we have an Ed. Master Plan that works.

e. Non-instructional PR and PR manual

Curtis Martin and J. Todd will be writing a Program Review manual for non-instructional areas this summer. We have been unable to input data into CurricUnet due to a major hang up. The Program Reviews that are due can be done in the Fall.

f. Additional concerns and needs from Senate floor

J. Hamilton will be working on the mid-term report.

J. Todd will solicit to Counseling and Library what other questions they would like to tailor to their Program Review.

V. REPORTS

A. Student Senate

A. Campbell mentioned that Cram night was tonight. It faculty can come by it would be appreciated. It looks like it would be larger than last year and last year was the biggest so far.

A. Campbell previously spoke to J. Todd regarding Jim McGarry passing and would like to talk J. Hamilton, as she is an English teacher, about the grammar. A. Campbell stole the Senates idea of passing a resolution in recognition of him from the Charles Mullins resolution. He will be presenting this resolution to the Student Senate tomorrow and wanted to inform the Academic Senate in case they wanted to support this and A. McKissick as well, as some of the wording is similar to what was used in the Charles Mullins resolution.

J. Todd said that we could possibly co-sponsor this.

A. Campbell read the resolution aloud.

There was discussion about the wording and the decision was made to suspend the rules.

M/S/C (A. McKissick, P. Cripe) Move to fully support the resolution presented by the Student Senate and leave it to the ASMJC officers to find appropriate wording to express that.

15 yes, 0 Opposed, 0 Abstentions

A. Campbell mentioned when he spoke with C. Hudelson, Dean of Business Behavioral & Social Sciences, she mentioned there was a possibility of starting a scholarship program in his name.

B. Faculty Representative to the Board – Brian Sinclair

B. Sinclair wanted to point out that the reports he provides, at the request of the Board of Trustees, are a long list of meetings that he attends on a monthly basis, which includes both Academic Senates, YFA meetings, the Board meetings, College Council and many functions he chooses to attend because that is the place he will be experiencing this institution in a way that the Board would want to hear about because they ask question about everything. In addition, he has been meeting with individual leaders, many times at their request. He doesn't like providing written reports because of the sensitive information that goes back and forth and he has to be very conscience and focus on what his job is. His job is to let the board know the climate and feeling of faculty on campus and let faculty know how the board feels.

C. Legislative Analyst - Chad Redwing – report following

D. Outcomes Assessment Work Group (OAW)

J. Todd mentioned there will be a Data Entry party on May 6 for those interested in entering data for their SLOs. There are quite a few missing.

E. Curriculum Committee - Jennifer Hamilton – No Report

F. Faculty Professional Development Committee and PDCC - Bill Anelli

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B. Anelli sent out an email and received suggestions back for the Fall breakout sessions. There will be 15 breakout sessions on Thursday and a couple on Friday. He took a quick count from the senate audience of some of the topics for the breakout sessions. All the feedback received has been positive. If further suggestions or repeats requested from popular or prior sessions please inform him.

G. Distance Education Report – No Report

H. Administration Report – Susan Kincade – No Report

I. President's Report – James Todd

A lot has been done this year. We came into September without a Shared Governance, without a Hiring Prioritization, we were on probation for Accreditation, and look what we are getting ready to complete this summer and get done by September. Even with the bumps, feel good about what has been done this year. He will continue to work throughout the summer.

VI. ITEMS FOR FUTURE AGENDAS

VII. OPEN COMMENTS FROM THE PUBLIC - None

VIII. ADJOURNMENT adjourned at 5:35 pm.

"In accordance with the Ralph M. Brown Act and SB 751, minutes of the MJC Academic Senate records the votes of all committee members as follows. (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority."

**Modesto Junior College
Academic Senate
Resolution SP014-C
Responding to Draft ACCJC Accreditation Standards as They Relate to
Libraries and Learning Support Services**

Proposed by: Ellen Dambrosio

Whereas: As of November 7, 2013, the Accrediting Commission for Community and Junior Colleges (ACCJC) has drafted new Standards to replace the 2002 Standards without incorporating proposals given to the Commission from the Council of Chief Librarians, a group that represents librarians in the California community colleges, to strengthen the coordination of student learning among librarians, learning support staff, and discipline faculty; and

Whereas: The current Substandard II.C.2 entitled “Library and Learning Support Services” contains elements that have provided for constructive assessment of libraries and systematically improved them; and

Whereas: The ACCJC draft Standards weaken, to the detriment of student learning, the criteria used in the 2002 Standards in regard to information competency and access to library materials and services regardless of location or means of delivery; and

Whereas: The ACCJC draft Standards eliminate all reference to institutions “providing personnel responsible for student learning programs” and eliminate the current Substandard II.C.2 entitled “Library and Learning Support Services” and place the standards now in that section under Standard IIB (Student Services); and

Therefore: **Be it resolved,** that the MJC Academic Senate advocates for the concerns of library faculty and for reconsideration of the draft Standards by the Accrediting Commission for Community and Junior Colleges (ACCJC) proposed at the January 2014 meeting of the ACCJC; and

Therefore: **Be it further resolved,** that the MJC Academic Senate advocates for the retention of the “Library and Learning Support Services” as a separate Substandard in the proposed new ACCJC Standards.

Resource Allocation Council

By Kevin Alavezos

The majority of the RAC meeting on Friday, April 18 was dedicated to evaluating the council's effectiveness over the last year. Notes were taken and Dr. Alt will compile a draft evaluation report to be discussed again at the first fall 2014 RAC meeting.

A few additional notes:

- MJC's 2014-2015 budget has been submitted to the district
- Review of the RAC's charge will take place in fall 2014

No actions were taken.

No recommendations forwarded to the College Council.

Associated Students of Modesto Junior College
Recognition & Appreciation of Professor Jim McGarry
Resolution S14-2

Presented by President Campbell
Sponsored by Vice President Reed & Senator Gomez
Co-Sponsored by the Academic Senate

Whereas: Jim McGarry was an essential member of the Business, Behavioral & Social Sciences Division and the Department of Business Administration for numerous years.

Whereas: During his many years of service, Jim McGarry helped many thousands of students understand the complex ins and outs of Business Administration, teaching nearly every course offered in the department.

Whereas: Jim McGarry touched the minds and lives of the students who entered into his classroom, offering stories and insight matched by few others.

Resolved: That the Associated Students of Modesto Junior College is grateful to Professor Jim McGarry for his dedication to the students he served for many years and mourns his loss as a devoted professor, and mentor.

Resolved: That the Associated Students of Modesto Junior College supports the establishment of a scholarship in Professor Jim McGarry's honor.

Adopted by the Student Senate: April 25th, 2014

April 17, 2014 MJC Academic Senate Legislative Analyst Report Submitted by Chad Redwing

1) ACCJC Seeks Input on New Accreditation Standards

The Accrediting Commission for Community and Junior Colleges, Western Association of Schools and Colleges (ACCJC) seeks comments for its proposed revisions to Eligibility Requirements and Standards approved in January 2014. Comments are welcomed through April 30, 2014. According to ACCJC, “the revisions are based upon input received during the Review of Accreditation Standards and Practices that began November 2011.” To view a summary of the review process and the proposed changes, as well as to give input, visit the ACCJC website at: <http://www.accjc.org/>

2) The Transfer Challenge Continues: SB 1440 Update

Over five decades ago, California created a “Master Plan for Higher Education.” This plan, according to a recent *Sacramento Bee* article, “established public community colleges as a means to educate the state’s lower-division students and prepare them for transfer to a higher institution.” Yet, our transfer rates for students in the 112 community college system remains today at only around 40 percent. The article suggests that “the poor transfer rate stems in part from a conundrum of varying requirements and confusing pathways between schools that finally resulted in a 2010 bill, SB 1440, creating the Associate Degree for Transfer. The two-year degree guarantees admission into the California State University system as a junior and sets students up to complete their studies in four years – an increasing challenge at CSU campuses where high enrollment creates heavy demand for mandatory classes.” To read more about the complexities and challenges of the Associate Degree for Transfer outlined in SB1440 see: <http://www.sacbee.com/2014/04/14/6322011/california-public-colleges-collaborate.html#storylink=cpy>

3) The Adjunct Crisis

According to a recent *New York Times* article, public colleges and universities “educate more than 70 percent of this country’s students” and when “burdened by rising costs and dwindling state revenues” public colleges and universities “reacted by raising tuition, slashing course offerings and, sometimes, by cutting enrollment.” However, they also “cut labor costs by replacing full-time professors who retired with part-time instructors, who typically have no health or pension benefits and are often abysmally paid, earning in the vicinity of \$3,000 per course.” This article examines part-time, adjunct faculty as “invisible faculty,” because they are treated like transient workers and are given few reasons (or stipends) to engage in campus life and for this reason they “rarely participate in academic life and typically bolt from campus the moment class ends.” To accentuate the importance of “invisible faculty” issue, “a little more than half of all college faculty members are now part-timers, and they far outnumber full-time faculty members on most community college campuses.” Read more at: http://www.nytimes.com/2014/04/14/opinion/the-college-faculty-crisis.html?_r=0

4) Nationwide Community College Full-Time Faculty Salaries Rise Two Percent

According to a recent Chronicle of Higher Education study, “the median base pay for full-time faculty members at community and technical colleges rose 2 percent in 2013-14. The data reflect the salaries of 26,341 faculty members at 213 institutions.” Read more at: <http://chronicle.com/blogs/ticker/faculty-salaries-at-two-year-colleges-up-2-percent/75757>

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