



Move Add - Move Drop

EMAILED FORMS MUST BE SUBMITTED WITH YOUR MJC STUDENT EMAIL, OTHERWISE THEY WILL NOT BE PROCESSED. Submit completed form by email to MJCSeForms@mjc.edu or in-person to Enrollment Services.

PLEASE NOTE: THIS FORM IS ONLY USED WHEN MOVING A STUDENT TO A DIFFERENT SECTION WITHIN THE SAME COURSE.

Today's Date: _____

Student Information

First Name: _____ Middle Initial: _____ Last Name: _____

Student ID: w _____ Phone Number: _____

Course Information

Semester/ Year: FALL _____
 SPRING _____
 SUMMER _____

Course Name and Number: _____

Drop Section #: _____ Census Date: _____ Refund Date: _____

Add Section #: _____ Census Date: _____ Refund Date: _____

Student Signature: _____ Date: _____

Instructor Signature: _____ Date: _____

OFFICE USE ONLY

ID Verified 3rd Enrollment STAC RGSD

Staff Initials: _____ Date: _____ Comments: _____